

## **Capabilities Document**

The CREW Corporation is a certified Woman-Owned Business Enterprise serving Central Indiana since 1995. CREW has completed projects for a long list of clients including many of Indiana's premier companies in the pharmaceutical, utility, manufacturing, education, healthcare and automotive industries.

## **Technical Writing and Document Management Services**

- ✓ User Manuals
- ✓ Operation, Maintenance, Training Manuals
- ✓ Standard Operating Procedures
- ✓ Project Information Management
- ✓ Master Plans, Procedures, Functional Specifications and DQ/IQ/OQ/PQ Protocols
- ✓ Periodic Reviews, PQEs and Change Controls
- ✓ CSV Documentation
- ✓ Factory & Site Acceptance Tests
- ✓ End-User Specifications
- ✓ Grants, Proposals
- ✓ Document Management

## **Staffing Support**

- ✓ Temporary Staffing for Administrative, Writing or IT positions
- ✓ Temp to Hire Arrangements Available
- ✓ Short term, long term, part-time and full-time solutions

